



TAS
TRINITY ANGLICAN SCHOOL
CAIRNS | QUEENSLAND

Part Time ELC Assistant & Casual Staff – Kewarra Beach

The TAS Early Learning Centre (ELC) is committed to providing a stimulating, exciting and interactive learning environment for our children. It is a welcoming and fun place for the children to learn and for adults to work within Cairns' leading independent school.

It is a part time role working 5 hours per day on Thursdays and Fridays, during term time. An Assistant with flexibility is essential to assist covering further shifts if required, and working 5 hours per day Monday to Friday during the school holidays.

As the Assistant, you will be collaborating with our team of educators to ensure an engaged, positive learning environment and will work with the Teacher and other ELC staff. The successful applicant will have a demonstrated ability to develop and maintain positive relationships with the children, families and co-workers.

Role Requirements:

- Certified or working towards a Diploma in Children's Services
- Proven Experience
- Current First Aid, Asthma and Anaphylaxis Certificates
- Current Child Protection Certificate
- Current Suitability Card
- Excellent written and verbal communication skills
- The ability to work as part of a team

Applicants should submit a resume and covering letter providing examples of how you meet the role requirements. Please submit applications prior to 8am, 19 November 2018 to:

Ms Helen Thompson, HR Manager

email: hr@tas.qld.edu.au

The ELC is also looking for casual staff to cover staffs annual leave and sick leave.

The school has the right to fill the position prior to the closure date if the right candidate is found.