



6 November 2017

Expressions of Interest for Vacation Care 27 November 2017 to 22 January 2018

TAS Vacation Care operates during School Holiday periods throughout the year. TAS Vacation Care will be operating during the Christmas school holidays, between 8:00am and 5:45pm, from Monday 27 November 2017 to Monday 22 January 2018.

The cost of Vacation Care will be \$55.00 per child for full fee paying parents, this cost may be reduced, dependent upon any eligible Commonwealth rebates (as per After School Care Service). Families using our service may be eligible to claim Family Assistance Child Care Benefit to subsidise the daily charge. We will calculate this amount for you when you book your child's attendance at Vacation Care.

Payment of fees is required in advance, before commencement of Vacation Care. The Vacation Care Service will operate under a different CRN reference number which is; 407 268 353 A

Please note:

- Gameboys and Laptops are not to be brought to Vacation Care, **(all valuables are to stay at home)**. These can only be brought in on days that are part of the program.
- For safety please ensure your child wears covered shoes to Vacation Care.
- Children are required to wear a hat and sleeved shirt.
- Sunscreen and insect repellent will be applied to each child before going out to play.

The school tuckshop will not be open during this time. Please refer to the activity schedule for information on the days that afternoon tea is provided. Children should bring a healthy morning tea and lunch to Vacation Care each day. ***Please do not send any food containing nuts or nut related products.***

Thursdays are our "Special Lunch Day" and are as follows:

Thursday 30 November: Hungry Jacks- \$6.00 per child
Thursday 7 December: Red Rooster - \$6.00 per child
Thursday 14 December: McDonalds - \$6.00 per child

Thursday 4 January: Hungry Jacks - \$6.00 per child
Thursday 11 January: Red Rooster - \$6.00 per child
Thursday 18 January: McDonalds - \$6.00 per child

Although lunch will be provided on Thursdays, we advise that extra snacks are packed, for those children who may still be hungry.

On Mondays, the Vacation Care children from Kewarra Beach will be coming to spend the day with us, on Fridays it is our turn to visit them.

Excursions will take place each Wednesday. There will be an extra charge for these excursions, outlined below. TAS buses are the preferred method of transport, however all buses utilised are fitted with seat belts.

- Wednesday 29 November:** **Fun E Farm**
(Includes entry and bus) \$20.00 per child
(cash only please)
- Wednesday 6 December:** **Ten pin bowling**
(Includes 2 games and bus) - \$29.00 per child
(cash only please)
- Wednesday 13 December:** **Goomboora Park**
(Bus) - \$ 15.00 per child
(cash only please)
- Wednesday 3 January:** **Monkey Business**
(Includes entry and bus) \$25.00 per child
(cash only please)
- Wednesday 10 January:** **Movies**
(Includes entry Combo and bus) - \$32.50 per child
(cash only please)
- Wednesday 17 January:** **Goomboora Park**
(Bus) - \$ 15.00 per child
(cash only please)

(Prices above are an estimate only until numbers are confirmed)

Vacation Care staff will include Jagruti Bavishi, Marie Cronin, Elise Lippman, Jodie Sempendorfer, Rosemary Faber and Dee Wells who are known to many families as our After School Assistants. They will assist Mrs. Lyn Sinclair, our Outside School Hours Care (OSHC) Coordinator.

Places in this program are limited. If you intend using this service, **please complete the attached Vacation Care Booking Form and return to the staff at OSHC at your earliest convenience.**

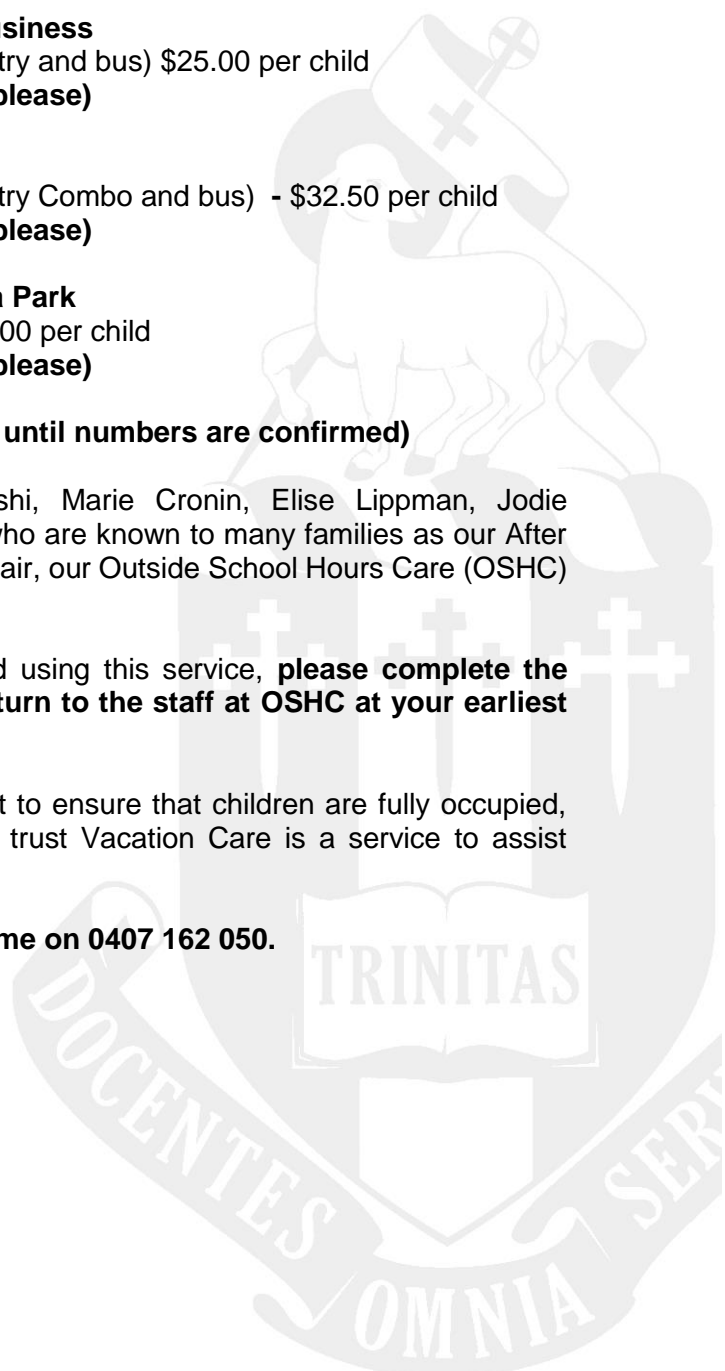
Please be assured that we will make every effort to ensure that children are fully occupied, happy and active throughout the program. We trust Vacation Care is a service to assist families in their busy lives and schedules.

Should you have any questions, **please contact me on 0407 162 050.**

Yours sincerely

L. Sinclair

**Lynette Sinclair
OSHC COORDINATOR
WHITE ROCK**



WRJ Vacation Care December 2017 - January 2018 Activity Schedule



Week 1	Monday 27/11	Tuesday 28/11	Wednesday 29/11	Thursday 30/11	Friday 1/12	Week 2	Monday 4/12	Tuesday 5/12	Wednesday 6/12	Thursday 7/12	Friday 8/12
8:00am	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play	8:00am	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play
9:00am	Roll Call	Roll Call	Roll Call Excursion	Roll Call	Roll Call Depart WRC for KBJ 9am	9:00am	Roll Call	Roll Call	Roll Call Excursion	Roll Call	Roll Call Depart WRC for KBJ 9am
10.00am	KBJ Arrives	Inside play	Fun E Farm \$20.00 per child (cash)	Inside play		10.00am	KBJ Arrives	Inside play	Ten pin bowling \$29.00 per child (cash)	Inside play	
9:30am Morning Tea	Packed from Home	Packed from Home	Packed from Home	Packed from Home	Packed from Home	9:30am Morning Tea	Packed from Home	Packed from Home	Packed from Home	Packed from Home	Packed from Home
10:00am	Group Games (Multi-Purpose Hall)	DS games / ipod morning Playground	<i>Excursion</i> Fun E Farm	Christmas Craft Activities Computer room (11.30-12.30)	Arrive at KBJ Bunnings workshop Depart KBJ	10:00am	Swimming TAS pool (bring swimming gear and towel)	Christmas Craft Activities Computer room (11.30-12.30)	<i>Excursion</i> (Ten Pin Bowling)	DS games / iPod morning Playground	Arrive at KBJ BBQ at Kewarra Beach Depart KBJ
12.00pm	KBJ Departs					12.00pm	KBJ Departs				
12.30pm Lunch	Packed from Home	Packed from Home	Packed from Home	Hungry jacks \$6 per child (cash)	Packed from Home	12.30pm Lunch	Packed from Home	Packed from Home	Packed from Home	Red Rooster \$6 per child (cash)	Packed from Home
1:00pm	Inside play	Movie/DVD Quiet/Rest time	<i>Return from Excursion (approx 12.30pm)</i> Inside Activities	Inside play Cooking MP hall (2.00-3.00)	Arrive back from KBJ Movie/DVD Quiet/Rest time	1:45pm	Inside play	Movie/DVD Quiet/Rest time	<i>Return from Excursion</i>	Inside play	<i>Arrive back from KBJ</i> Movie/DVD Quiet/Rest time
2:00pm	<i>Cooking MP Hall (2.00-3.00)</i>						<i>Cooking MP Hall (2.00-3.00)</i>			<i>Cooking MP Hall (2.00-3.00)</i>	
3:30pm Afternoon Tea	Cooking	Carrot tomato cucumber Ritz and dip	Chicken, Cheese & Ritz	Cooking	Packed from Home	3:30pm Afternoon Tea	Fresh Fruit	Cooking	Carrot tomato cucumber Ritz and dip	Cooking	Packed from Home
3:45pm	Playground	Playground	Playground	Playground	Playground	3:45pm	Playground	Playground	Playground	Playground	Playground
5:45pm	Close	Close	Close	Close	Close	5:45pm	Close	Close	Close	Close	Close

Activities are subject to change. Excursions need a minimum of 10 children. Excursions times of departure and arrival are subject to change

WRJ Vacation Care December 2017 - January 2018 Activity Schedule

Week 3	Monday 11/12	Tuesday 12/12	Wednesday 13/12	Thursday 14/12	Friday 15/12
8:00am	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play
9:00am	Roll Call	Roll Call	Excursion	Roll Call	Roll Call
10:00am	KBJ Arrives	Inside play	Goomboora Park \$ 15.00 per child (cash)	Inside play	Depart WRC for KBJ <u>9am</u>
10:00am Morning Tea	Packed from Home	Packed from Home	Packed from Home	Packed from Home	Party BYO
10:30am	Christmas Treasure hunt	DS games / ipod morning Playground	<i>Excursion</i> Goomboora Park	Christmas Craft Activities Computer room (11.30-12.30)	Arrive at KBJ <u>CHRISTMAS PARTY AND GAMES</u> Please bring a healthy dish Depart KBJ
12:00pm	KBJ Departs				
12:30pm Lunch	Packed from Home	Packed from Home	Packed from Home	Mc Donalds \$6 per child (cash)	Party BYO
1:00pm	Inside play <i>Cooking MP Hall (2.00-3.00)</i>	Movie/DVD Quiet/Rest time	<i>Return from Excursion</i> Inside Activities	Inside play <i>Cooking MP Hall (2.00-3.00)</i>	<i>Arrive back from KBJ</i> Movie/DVD Quiet/Rest time
3:30pm Afternoon Tea	Dried fruit	Cooking	Chicken, Cheese & Ritz	Cooking	Party BYO
3:45pm	Playground	Playground	Playground	Playground	Playground
5:45pm	Close	Close	Close	Close	Close

Activities are subject to change. Excursions need a minimum of 10 children. Excursions times of departure and arrival are subject to change

WRJ Vacation Care December 2017 - January 2018 Activity Schedule

Week 4	Tuesday 2/1	Wednesday 3/1	Thursday 4/1	Friday 5/1	Week 5	Monday 8/1	Tuesday 9/1	Wednesday 10/1	Thursday 11/1	Friday 12/1
8:00am	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play	8:00am	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play
9:00am 10:00am	Roll Call Inside play	Roll Call Excursion Monkey Business \$25.00 per child (Cash)	Roll Call Inside play	Roll Call Depart WRC for KBJ 9am	9:00am 10:00am	Roll Call KBJ Arrives	Roll Call Inside play	Roll Call Excursion Movies \$32.50 per child (Cash)	Roll Call Inside play	Roll Call Depart WRC for KBJ 9am
10:00am Morning Tea	Packed from Home	Packed from Home	Packed from Home	Packed from Home	10:00am Morning Tea	Packed from Home	Packed from Home	Packed from Home	Packed from Home	Packed from Home
10:30am 12:00pm	Craft Computer room (11.30-12.30)	<i>Excursion Monkey Business</i>	DS games / ipod morning Playground	Arrive at KBJ Bunnings workshop Depart KBJ	10:30am 12:00pm	Swimming TAS pool (bring swimming gear and towel) KBJ Departs	DS games / ipod morning Playground	<i>Excursion Movies</i>	Craft Computer room (11.30-12.30)	Arrive at KBJ BBQ at Kewarra Beach Depart KBJ
12:30pm Lunch	Packed from Home	Packed from Home	Hungry Jacks \$6 per child (cash)	Packed from Home	12:30pm Lunch	Packed from Home	Packed from Home	Packed from Home	Red Rooster \$6 per child (cash)	Packed from Home
1:00pm	Movie/DVD Quiet/Rest time	<i>Return from Excursion</i> Inside Activities	Inside play <i>Cooking MP Hall (2.00-3.00)</i>	<i>Arrive back from KBJ</i> Movie/DVD Quiet/Rest time	1:00pm	Inside play <i>Cooking MP Hall (2.00-3.00)</i>	Movie/DVD Quiet/Rest time	<i>Return from Excursion</i> Inside Activities	Inside play <i>Cooking MP Hall (2.00-3.00)</i>	<i>Arrive back from KBJ</i> Movie/DVD Quiet/Rest time
3:30pm Afternoon Tea	Carrot tomato cucumber Ritz and dip	Fresh Fruit	Cooking	Packed from Home	3:30pm Afternoon Tea	Fresh Fruit	Cooking	Chicken, Cheese & Ritz	Cooking	Packed from Home
3:45pm 5:45pm	Playground Close	Playground Close	Playground Close	Playground Close	3:45pm 5:45pm	Playground Close	Playground Close	Playground Close	Playground Close	Playground Close

Activities are subject to change. Excursions need a minimum of 10 children. Excursions times of departure and arrival are subject to change

WRJ Vacation Care December 2017 - January 2018 Activity Schedule

Week 6	Monday 15/1	Tuesday 16/1	Wednesday 17/1	Thursday 18/1	Friday 19/1	Week 7	Monday 22/1
8:00am	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play	Children arrive Undercover area/inside play	8:00am	Children arrive Undercover area/inside play
9:00am	Roll Call	Roll Call	Roll Call	Roll Call	Roll Call	9:00am	Roll Call
10:00am	KBJ Arrives	Inside play	Excursion Goomboora park \$15.00 per child (Cash)	Inside play	Roll Call Depart WRC for KBJ 9am	9:30am	Inside play
10:00am Morning Tea	Packed from Home	Packed from Home	Packed from Home	Packed from Home	Packed from Home	9:30am Morning Tea	Packed from Home
10:30am	Group Games (Multi-Purpose Hall)	Craft	<i>Excursion</i>	Craft	Arrive at KBJ	10:00am	DS games / ipod morning
12:00pm	KBJ Departs	Computer room (11.30-12.30)	<i>Goomboora park</i>	Computer room (11.30-12.30)	Bunnings workshop		Playground
12:30pm Lunch	Packed from Home	Packed from Home	Packed from Home	McDonalds \$6 per child (cash)	Packed from Home	12:30pm Lunch	Packed from Home
1:00pm	Inside play <i>Cooking MP Hall (2.00-3.00)</i>	Movie/DVD Quiet/Rest time	<i>Return from Excursion</i> Inside Activities	Inside play <i>Cooking MP Hall (2.00-3.00)</i>	<i>Arrive back from KBJ</i> Movie/DVD Quiet/Rest time	1:00pm	Inside Activities Movie/DVD Quiet/Rest time
3:30pm Afternoon Tea	Cooking	Fresh Fruit	Chicken, Cheese & Ritz	Cooking	Packed from home	3:30pm Afternoon Tea	Fresh Fruit
3:45pm	Playground	Playground	Playground	Playground	Playground	3:45pm	Playground
5:45pm	Close	Close	Close	Close	Close	5:45pm	Close

Activities are subject to change. Excursions need a minimum of 10 children. Excursions times of departure and arrival are subject to change

**TAS White Rock Junior
Vacation Care Program 27 November 2017 – 22 January 2018**

Vacation Care Registration Form

December 2017 / January 2018

Child's name/s: _____ Class/es: _____

November/December 2017

Name	Mon 27/11	Tues 28/11	Wed 29/11	Thurs 30/11	Fri 1/12
1					
2					
3					

Name	Mon 4/12	Tues 5/12	Wed 6/12	Thurs 7/12	Fri 8/12
1					
2					
3					

Name	Mon 11/12	Tues 12/12	Wed 13/12	Thurs 14/12	Fri 15/12
1					
2					
3					

CLOSED: From Friday 15 December 2017 RE-OPENING: Tuesday 2 January 2018

January 2018

Name	Tues 2/01	Wed 3/01	Thurs 4/01	Fri 5/01
1				
2				
3				

Name	Mon 8/01	Tues 9/01	Wed 10/01	Thurs 11/01	Fri 12/01
1					
2					
3					

Name	Mon 15/01	Tues 16/01	Wed 17/01	Thurs 18/01	Fri 19/01
1					
2					
3					

Name	Mon 22/01
1	
2	
3	

**TAS White Rock Junior
Vacation Care Program 27 November 2017 – 22 January 2018**

Vacation Care Travel to Kewarra Beach

I give permission for my child/ren _____ to travel return from TAS White Rock to TAS Kewarra Beach on Friday 1, 8, 15 December 2017 and 5, 12, 19 January 2018. Bus departs 9:00am.

I understand that the children will be travelling by bus, to and from Kewarra Beach.

In case of injury or illness, I hereby authorise Trinity Anglican School to obtain any medical attention deemed appropriate, including ambulance transport and agree to accept responsibility for any cost incurred.

I would like to make special mention of a health/safety concern for my child. He/she requires the following medication/treatment.

Parent Name: _____

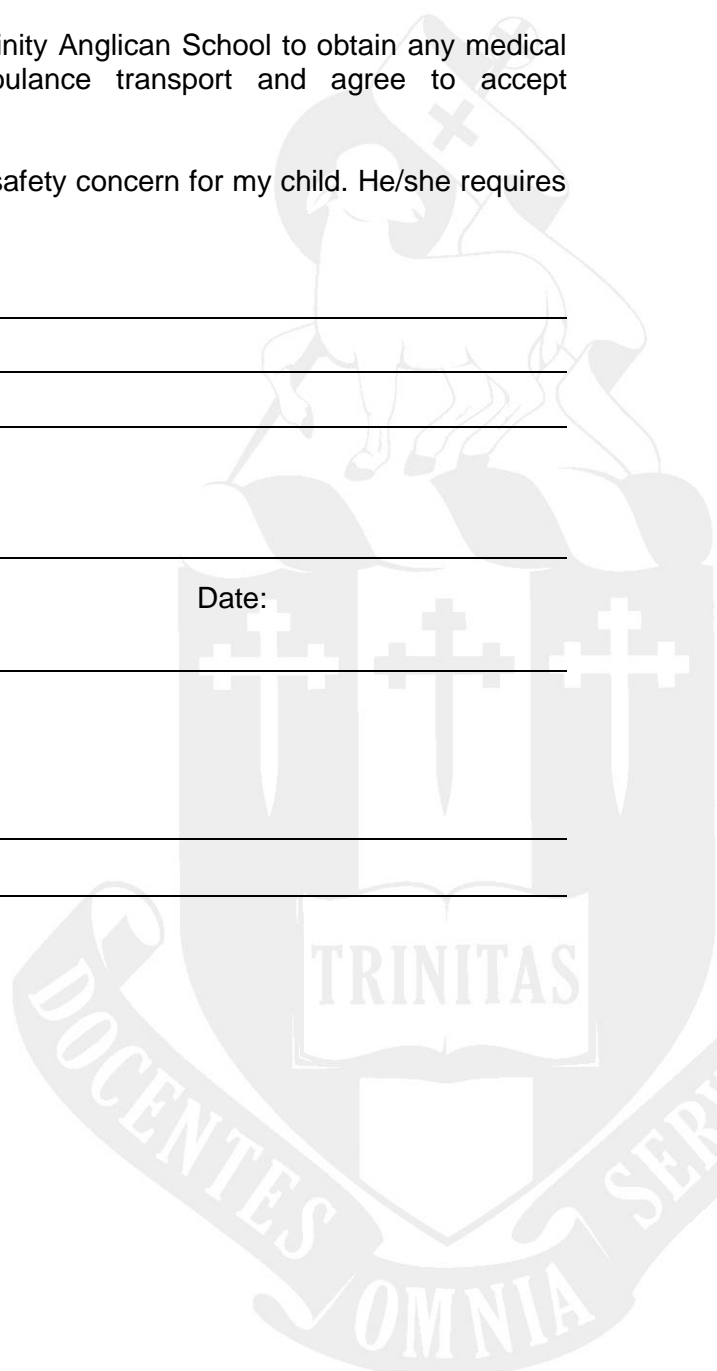
Parent Signature: _____ Date: _____

Parent Phone Number: _____

Alternative Emergency Contact Details:

Name: _____

Phone Number: _____





Outside School Hours Care and Vacation Care Behaviour Management Policy Guidelines for parents

So that all children are comfortable and safe at After School Care and Vacation Care, we are MATES!

Manage your own behaviour
Always follow instructions
Take care of others and property
Everyone co-operating and involved
Smile and have fun

At After School Care and Vacation Care, our rules are:

Children are to:

- Follow instructions promptly and without arguing
- Play appropriately with others – keep hands and feet to selves
- Speak politely and use manners
- Respect people, property and self
- Play within the boundaries
- Stay within sight of a staff member
- Use equipment appropriately – safely and without damage
- Ask a staff member for help if needed
- Help to clean up

Children are not to:

- Answer back or disobey staff instructions
- Use inappropriate or sexual language
- Touch another student inappropriately or sexually
- Engage in any behaviour that is sexual or inappropriate
- Hurt other people, fight or use any aggressive behaviour
- Tease, use 'put downs', call people names or exclude others
- Damage property
- Go into an 'out of bounds' areas
- Go out of sight of the staff
- Use other people's property without permission

If children break the rules, the following steps will be followed: (Please note that any instances of physical aggression will move immediately to Step 5 as this is a Work Place Health and Safety issue.)

Step 1 - VERBAL REMINDER/WARNING

The staff will remind the child/children of the specific rule that has been broken by the unacceptable behaviour. The child/children will be encouraged to make positive choices.

Step 2 - OFFICIAL WARNING TO THE CHILD/CHILDREN

Appropriate and logical consequences will be enforced by the staff, depending on the rule that has been broken, for example, the child may miss out on an activity or not be permitted to attend an excursion.

Step 3 - TIME AWAY / REFLECTIONS TIME (FIVE TO TEN MINUTES)

The child/children will have time away from the group and respond to re-entry questions:

- What happened?
- What did you do?
- What can you / we do to fix it?
- What could you do instead next time?
- What will happen if this behaviour occurs again?

Before the student re-enters the group they must be able to articulate what they did, what they should have done, what they agree to do if they re-enter the group and what will happen if they choose the same inappropriate behaviour.

Only when the caregiver is satisfied that the student is genuine and understands what they are to do are they accepted back into the group.

Step 4 - RECORDED TIME OUT WHEN ALL THREE STEPS HAVE BEEN COMPLETED

Parents will be notified of the recorded time out when collecting their child/children or contacted by telephone to come and collect their child/children, depending on the severity of the behaviour.

If parents are contacted, the child/children will be removed from the group until the parents arrive.

Details of the inappropriate behaviour recorded and the parent will be asked to read and sign the record.

Students may re-enter the group only after the re-entry process has been completed.

Step 5 - TEMPORARY SUSPENSION FROM THE SERVICE

During term time, a meeting will be held with the parents and OSHC Coordinator after the **third recorded time-out in a term** with a view to temporary suspension of the child/children of not more than five days.

During vacation time, a meeting will be held with the parents and the OSHC Coordinator after the **third recorded time-out during Vacation Care** with a view to suspend the child/children from Vacation Care for the duration of that Vacation Care period.

If a student receives a temporary suspension, he / she will re-enter the group only after the re-entry process has been completed.

Step 6 - EXCLUSION FROM THE SERVICE

Should a child who has previously been temporarily suspended from OSHC or Vacation Care, reach **Step 5** again he/she will be excluded from the service on a permanent basis.