



Application - International

All sections must be completed - Please fill in the space provided above the questions.

Parents/Legal Guardians wishing to apply for their child to be enrolled at Trinity Anglican School are required to complete this Application Form and the **attached** Application Agreement. Both documents should be returned to the Admissions Office, Trinity Anglican School, PO Box 110E, Earlville, Qld 4870, with the enrolment fee of \$150 and a copy of all the documentation on page 7. The payment of this fee is non-refundable and does not guarantee enrolment at Trinity Anglican School or the opportunity for an interview.

Child Details (print in capitals only)

Gender Male/Female

Campus

Family Name

Given Names

Preferred Name

Date Of Birth (DD/MM/YYYY)

Citizenship ¹

Birth Country

Proposed Year Level

Proposed Year of Entry

Temporary Resident of Australia

Yes

No

Please attach a copy of the VISA and current passport

Parent/Legal Guardian 1

Parent/Legal Guardian 2

Family Name

Given Names

Family Name

Given Names

Residential Address

Residential Address

Postal Address

Postal Address

Occupation

Employer

Occupation

Employer

Industry Description (please specify)

Industry Description (please specify)

Business Phone

Home Phone

Business Phone

Home Phone

Business Fax

Home Fax

Business Fax

Home Fax

Mobile Phone

Date of Birth

Mobile Phone

Date of Birth

Email Address

Email Address

¹ By signing and submitting this Application Form you are authorising Trinity Anglican School to check visa entitlements electronically via VEVO on the Department of Immigration website.

Please complete if natural parents are not living together

(This information is important to help avoid confusion)

- Parents separated
- Father deceased
- Parents divorced
- Mother deceased
- Child living with mother
- Child living with father
- Child living with legal guardian

Who does the school communicate with regarding day to day matters?


- Mother
- Father
- Legal guardian

Who receives copies of school reports?

- Mother
- Father
- Legal guardian

Who has access to the Online School Portal?

- Mother
- Father
- Legal guardian

Name of stepfather/stepmother or legal guardian  (attach official documentation if applicable)

Please indicate with whom the child resides

 Please attach recent Family Court Orders or Protection Orders relating to the child, of which the school should be aware.

Religious Affiliation

Father

Mother

Child

Visa Details

Nationality on Passport

Passport Number

Country of Issue

Date of Issue

Do you have a current Australian student visa?
If **Yes**, please provide a copy

Yes No

If **No**, will you apply through eVisa?

Yes No

In which country will you apply for your eVisa? _____

If you are travelling on an eVisa, please bring the document evidence to school on arrival.

Overseas Student Health Cover

Do you have current Overseas Student Health Cover (OSHC)?

Yes No

If **Yes**, please provide a copy

If **No**, do you wish for the school to arrange this for you through Medibank for the duration of study at Trinity Anglican School.

Yes No

Emergency Contact Details

Family Name _____ Given Names _____ Relationship to Student _____

Residential Address _____ Email Address _____

Mobile Number _____ Work Number _____ Home Number _____

Accommodation

Does the child require homestay?

Yes No

If **Yes**, please refer to the Trinity Anglican School Accommodation and Welfare Policy available on <http://tas.qld.edu.au/enrolments/international/>

If Yes, Please complete the Home Stay Student Profile (attached) and return with this application.

Entry Requirements

Current School _____ Country _____

Current Year Level _____ Language of Instruction _____

Has the child studied English at school? Yes No

If **Yes**, for how long? _____

Has the child undertaken an IELTS or other approved English language test? Yes No

If **Yes**, what was the child's score? _____

Please provide certified copies

Schools Attended

 (If insufficient space, please attach a separate list)

Name of School _____ Grades _____ Year/s of Attendance _____

When application is being made for entry within the next 2 years, A COPY OF THE MOST RECENT SCHOOL REPORT SHOULD BE ENCLOSED WITH THIS FORM

Agents

Did you use an agent to find Trinity Anglican School?

Yes No

If **Yes**, please complete the following information:

Agent's Name

Email Address

Address

Phone Number

Fax Number

Other Information

Number of children in family _____ Birth order of present applicant _____

Members of family who are attending or have previously attended Trinity Anglican School:

Name _____ Relationship to applicant _____

Year left _____ Sports House _____

Name _____ Relationship to applicant _____

Year left _____ Sports House _____

Names of brothers and sisters presently registered for entry to Trinity Anglican School:

Name _____ Year of entry Grade _____

Name _____ Year of entry Grade _____

Co-curricular Activities (if you require further space please attach a note to the application)

Music: (please detail examination results, current ensembles or achievements that may be of interest)

Vocal:

Instrumental: (indicate instrument/s)

Sport: (please indicate the sports in which your child participated. You may detail your child's sporting achievements/experience)

Visual Arts: (please detail awards or prizes won by applicant)

Performing Arts: (Speech & drama, dance and other)

Student Profile

Has your child participated in an enrichment program? Yes No

Has your child ever received "Learning Support" assistance? Yes No

(On-going assistance for the child and/or teacher provided by a specialist teacher, psychologist or other suitably trained professional practitioner)

Has your child ever been "Ascertained"? Yes No

If **Yes**, please state their current level. (Ascertainment is based on an educational need arising from a disability. It is a collaborative decision-making process used to recommend the level of specialist educational support needed by students with learning disabilities. The education support is provided by or accessed through specialist teaching personnel.)

Has your child ever repeated a year? Yes No

Has your child ever been accelerated (skipped a year)? Yes No

Does your child have a special need? Yes No

If **Yes**, please identify what type:

Intellectual

Autism/Aspergers

Physical

Social/Emotional

ADD/ADHD

Learning Difficulty

Other _____

Non-verbal learning disorders

Hearing

Vision

If your child has one of the above special needs, how does it impact on him/her as a learner?

Has a specialist ever assessed your child for exceptional development, learning or behavioural characteristics?

Yes No

If **Yes**, please specify

Guidance Officer

Occupational Therapist

Child Psychologist

Speech Therapist

Paediatrician

Developmental Optometrist

Other _____

Do you have a report from the aforementioned specialist?

Yes No

If **Yes**, would you be willing to share the report/s with the school?

Yes No

Does your child take medication on a regular basis?

Yes No

If **Yes**, what type of medication and how often? _____

Does your child have any social difficulties with other children?

Yes No

Has behaviour management ever been an issue with your child in the school setting?

Yes No

If **Yes**, please specify: _____

The School reserves the right to determine its ability to meet the needs of students with special needs.

Important Information for Parents and Students

For full details about Trinity Anglican School international school program please go to www.tas.qld.edu.au

Please read the following policies and procedures that relate to international students at TAS:

- Accommodation and Welfare Policy
- Complaints and Appeals Policy
- Course Progress and Attendance Policy
- Deferment, Suspension and Cancellation Policy
- Discipline Policy and Rules
- Refund Policy
- Transfer Policy
- Entry and Requirements Policy

These policies can be found on-line at:

<http://tas.qld.edu.au/enrolments/international/>

The International Student Handbook can also be found online at:

<http://tas.qld.edu.au/enrolments/international/>

Declaration and Acknowledgement

We declare that the information given in this Application Form is complete and correct. We understand that providing false or misleading information or non-disclosure of relevant information may result in cancellation of the Student's enrolment.

We acknowledge that:

- We have read and understood the TAS Policies and Enrolment Agreement
- By signing and submitting this Application Form and Enrolment Agreement, we are agreeing to be bound by these terms and conditions, and all applicable TAS policies and procedures.

Student's Signature

Date

Legal Guardian's Signature

Date

Legal Guardian's Signature

Date

Payment of fees

Who will accept responsibility for payment of school fees _____

Postal Address (all accounts will be sent to this address unless otherwise specified) _____

What To Do Now

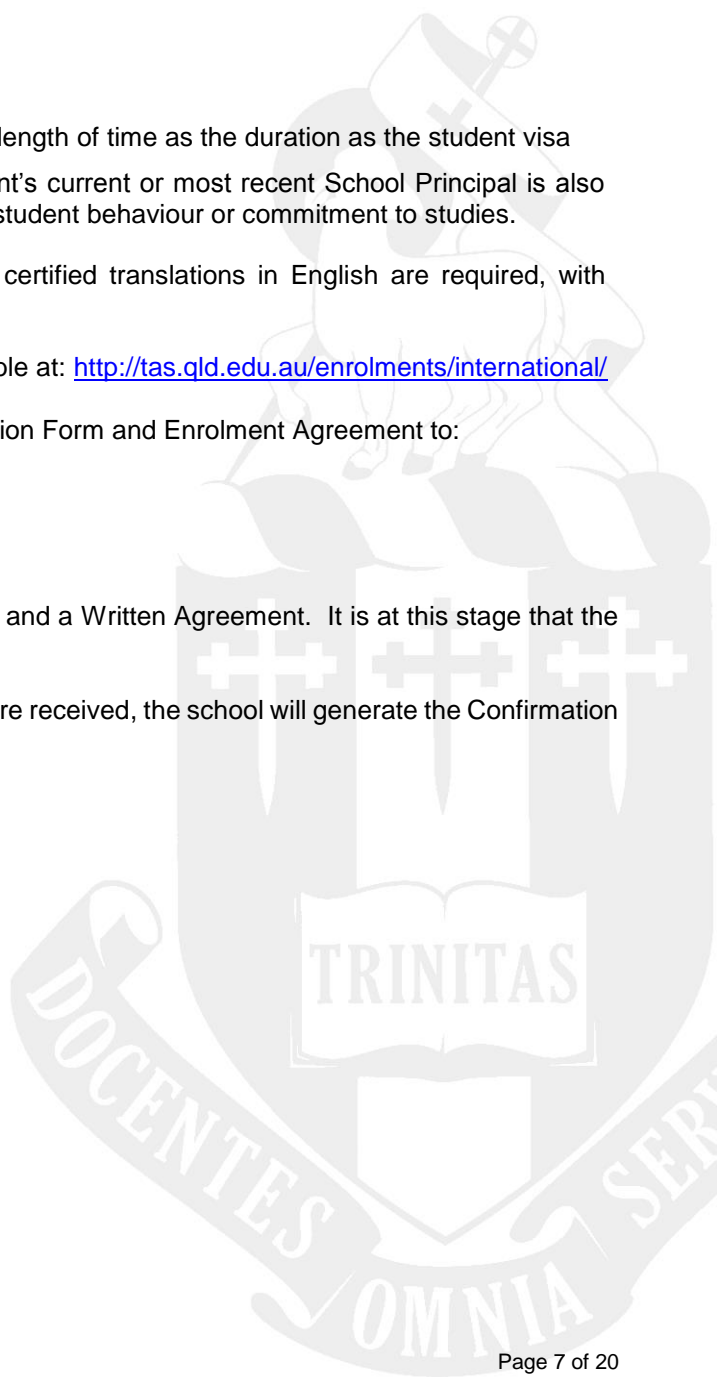
- The following documentation is needed to support this application:
 - School reports for the previous two years
 - A copy of birth certificate and passport
 - Written evidence of proficiency of English as a second language
 - Completed Home Stay Student Profile (attached) if student needs home stay
 - Application Fee
 - A photograph of the student
 - Copy of Australian student visa
 - Copy of Overseas Health Cover for the same length of time as the duration as the student visa
 - A completed Reference Form from the student's current or most recent School Principal is also required if student report cards do not record student behaviour or commitment to studies.

Where the above documents are not in English, certified translations in English are required, with necessary costs to be met by the applicant.

Further information on entry requirements is available at: <http://tas.qld.edu.au/enrolments/international/>

- Please return your completed International Application Form and Enrolment Agreement to:

Trinity Anglican School
PO Box 110E
Earlville QLD 4870
- Successful applicants will receive an Offer of Place and a Written Agreement. It is at this stage that the Confirmation Fee is payable.
- Once fees (as per Schedule of Fees and Charges) are received, the school will generate the Confirmation of Enrolment (CoE).
- You will then need to process your Student Visa.



Data Collection Form

Information required for assessment and reporting purposes

Note: If you need assistance with this form please telephone the Enrolments Officer on 4036 8111.
Information collected from this form will be covered by the School's Privacy Policy.

1. Name of student

First name _____ Last name _____

2. Home address of student

Street Name & No. _____

Suburb _____

Postcode _____

Home Phone _____

3. Gender

Male

Female

4. Is the student of Aboriginal or Torres Strait Islander origin?

(For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes.)

No 4

Yes, Aboriginal 1

Yes, Torres Strait Islander 2

5. In which country was the student born?

Australia 1101

New Zealand 1201

England 2100

South Africa 9225

Philippines 5204

Taiwan 6105

Papua New Guinea 1302

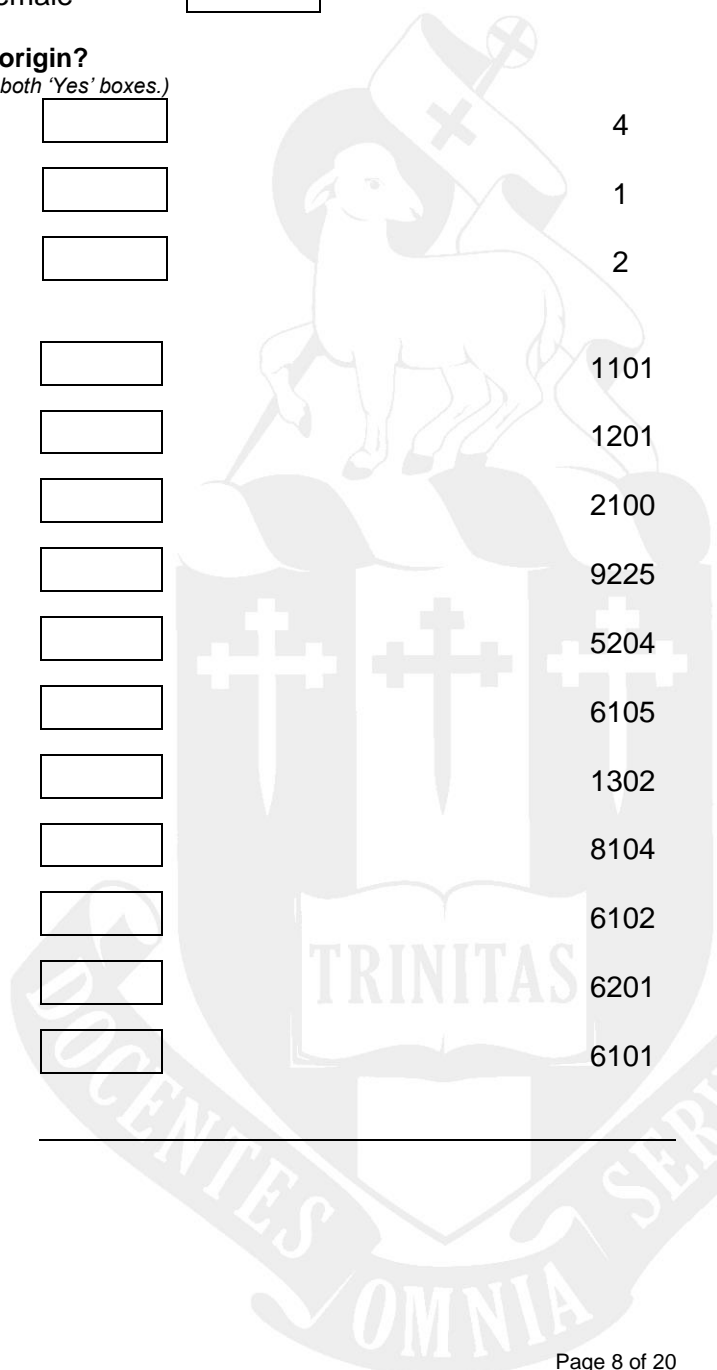
United States of America 8104

Hong Kong 6102

South Korea 6201

China 6101

Other – please specify _____



6. Does the student or their mother/guardian or their father/guardian speak a language other than English at home? *If more than one language, indicate the one that is spoken most often.*

	Student	Mother/Guardian 1	Father/Guardian 2	
No, English only	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1201
Yes, Tagalog (Filipino)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6506
Yes, Taiwanese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7103
Yes, Pidgin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9401
Yes, Mandarin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7104
Yes, Cantonese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7101
Yes, Korean	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7301
Yes, Japanese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7201
Yes, German	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1301
Yes, Italian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2401
Yes, Samoan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9308
Yes, Other – please specify	<hr/>			

7. (a) What is the highest year of primary or secondary school the parents/guardians have completed?

Mark one box only in each column. For persons who have never attended school, select option IV.

	Mother/Guardian 1	Father/Guardian 2	
I. Year 12 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>	4
II. Year 11 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>	3
III. Year 10 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>	2
IV. Year 9 or equivalent or below	<input type="checkbox"/>	<input type="checkbox"/>	1

7. (b) What is level of the highest qualification the parents/guardians have completed? *Mark one box only in each column.*

	Mother/Guardian 1	Father/Guardian 2	
Bachelor degree or above	<input type="checkbox"/>	<input type="checkbox"/>	7
Advanced diploma/Diploma	<input type="checkbox"/>	<input type="checkbox"/>	6
Certificate I to IV (including trade certificate)	<input type="checkbox"/>	<input type="checkbox"/>	5
No non-school qualification	<input type="checkbox"/>	<input type="checkbox"/>	8

8 (a) What is the occupation of the mother/guardian1? (please specify industry)

8. (b) What is the occupation of the father/guardian2? (please specify industry)

(Please select the appropriate parental occupation group from the attached list.)

- If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.
- If the person has not been in paid work in the last 12 months, enter '8' in the box above.)

List of Parental Occupation Groups (for question 8a & 8b)

Group 1: Senior management in large business organisation, government administration and defence and qualified professionals

Senior executive/manager/department head in industry, commerce, media or other large organisation

Public service manager (Section head or above), regional director, health/education/police/fire services administrator

Other administrator school principal, faculty head/dean, library/museum/gallery director, research facility director

Defence Forces Commissioned Officer

Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others

Health, Education, Law, Social Welfare, Engineering, Science, Computing professional

Business management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer

Air/sea transport aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller

Group 2: Other business managers, arts/media/sportspersons and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business

Specialist manager finance/engineering/production/personnel/industrial relations/sales/marketing

Financial services manager bank branch manager, finance/investment/insurance broker, credit/loans officer

Retail sales/services manager shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency

Arts/media/sports musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official

Associate professionals generally have diploma/technical qualifications and support managers and professionals

Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional

Business/administration recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager

Defence Forces senior Non-Commissioned Officer

Group 3: Tradesmen/women, clerks and skilled office, sales and service staff

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group

Clerks bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk

Skilled office, sales and service staff

Office secretary, personal assistant, desktop publishing operator, switchboard operator

Sales company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher

Service aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators

Hospitality staff hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper

Office assistants, sales assistants and other assistants

Office typist, word processing/data entry/business machine operator, receptionist, office assistant

Sales sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker

Assistant/aide trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant

Labourers and related workers

Defence Forces ranks below senior NCO not included above

Agriculture, horticulture, forestry, fishing, mining worker farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand

Other worker labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor

Student Medical Form - C O N F I D E N T I A L

Student's Name: _____ Gender **Male / Female**

DOB: _____ **CAMPUS** **WRJ / KBJ / WRS** Year Level _____
please circle

Residential Address _____ P/Code _____

Preferred Hospital _____

Private Health Insurance **Yes / No** Membership No. _____

Emergency Contact Details *in order of priority*

Name	Private Address	Private Phone	Business Address	Business &/or Mobile Phone
1)				
2)				
3)				

Medical Conditions - Does your son/daughter suffer from:

Allergies	Yes / No	Hay Fever	Yes / No
Asthma	Yes / No	Headaches / Migraine	Yes / No
Bed Wetting	Yes / No	Heart / Lung complaints	Yes / No
Diabetes	Yes / No	Menstrual Pain	Yes / No
Epilepsy	Yes / No	Sleep Walking	Yes / No
Fits or Fainting Spells	Yes / No	Travel Sickness	Yes / No
Other	Yes / No		

If **Yes**, please advise details or attach a note *including allergies to medication*:

If your child suffers from asthma, hayfever, fits, fainting spells, diabetes, or any other illness requiring medication, the appropriate medication must be left in the sick bay. Clearly label medication with child's name and dosage details.

Will the school be required to hold medication in the sick bay for this child? **Yes / No**

If **Yes**, please advise which medications and the dosage details:

Your child's swimming ability in still water is *circle one*

Nil → 10m → 25m → 50m → 100m → 100m+


Immunisations: (Please include details of immunisation, eg Tetanus, Rubella, etc.)

Immunised for: _____ Year _____
Immunised for: _____ Year _____
Immunised for: _____ Year _____


Doctor Details:

Practitioner Type: (eg: GP) _____
Practitioner's Name: _____
Practitioner's Telephone No: _____

Is your child taking any medication or under any type of treatment, or has your child any condition or physical disability, which may prevent full involvement in the School activities? **Yes / No**

If **Yes**, please advise details or  attach a note

Has your child contracted, or been in contact with, any infectious diseases (including normal childhood diseases) in the past three (3) months? **Yes / No**

If **Yes**, please advise details or  attach a note

Are there any other details the school should be made aware of?

I understand that whilst every effort will be made to contact me in an emergency, I hereby authorise the Principal or his appointed Officer to administer life saving medication eg. Epipen or Ventolin and give permission for medical treatment (including Ambulance transport, the administering of an anaesthetic, blood transfusion, or the performance of any surgical operation) to be given to my son/daughter. I accept responsibility for any expenses incurred.

I agree to my child's returning home, if necessary, in the event of illness or injury and agree to pay any expenses incurred. I undertake to keep the School informed of any changes to the physical and medical condition of my child.

SPECIAL INSTRUCTIONS IN THE EVENT OF AN ACCIDENT OR ILLNESS IF THE ABOVE AUTHORITIES ARE NOT COMPLETED

Name of Parent/Guardian: _____ Signature: _____

Relationship to Student: _____ Date: _____

Student medical records are updated each year.



TAS
TRINITY ANGLICAN SCHOOL
CAIRNS | AUSTRALIA

Trinity Anglican School Ltd
PO Box 110, Earlville Qld 4870
Tel: (07) 40368111
Fax: (07) 40368222
Email: admissions@tas.qld.edu.au
CRICOS Registration: 00770B

Application Agreement - International

Dated.....

Trinity Anglican School Limited

and

Parent/Legal Guardian

The Parties Agree:

1. DEFINITIONS

In this Agreement unless inconsistent with the context or subject matter:

"**Agreement**" means this document titled Enrolment Agreement;

"**Annual School Fee**" means the annual amount payable by the Parent/Legal Guardian to TAS for enrolment of the Student as advised by TAS to the Parent/Legal Guardian from time to time;

"**Application**" means the document titled Application completed by the Parent/Legal Guardian to which this Agreement is attached;

"**Excursion Fees**" means any fee payable in relation to the Student's attendance at any excursion whether on or off the grounds of the School;

"**GST**" means the goods and services tax as provided for by the GST Law;

"**GST Law**" means a *New Tax System (Goods and Services Tax) Act 1999* as amended or replaced from time to time and any associated legislation including without limitation delegated legislation;

"**Parent/Legal Guardian**" means the persons nominated on the Application as Parent/Legal Guardian 1 and Parent/Legal Guardian 2 jointly and severally;

"**Principal**" means the person holding the office of principal at the school from time to time and includes any deputy principal or acting principal;

"**School**" means Trinity Anglican School;

"**School Term**" means each of the four terms for attendance by students at the School each year as notified by the School from time to time;

"**Student**" means the child specified in the Application;

"**TAS**" means Trinity Anglican School Limited ACN 090 630 149.

2. INTERPRETATION

In this Agreement unless inconsistent with the context or subject matter:

2.1 A reference to a person includes any other legal entity;

- 2.2 A reference to a legal entity includes a person;
- 2.3 Words importing the singular number include the plural number;
- 2.4 Words importing the plural number include the singular number;
- 2.5 The masculine gender must be read as also importing the feminine and/or neuter gender and vice versa;
- 2.6 A reference to a party includes the party's heirs, executors, successors and permitted assigns;
- 2.7 A reference to any background or a clause, schedule or annexure is a reference to background or a clause in, or a schedule or annexure to this Agreement.
- 2.8 Clause headings are for reference purposes only and must not be used in interpretation;
- 2.9 A reference to another document is to that document as it may be amended or supplemented from time to time;
- 2.10 Where any word or phrase is given a defined meaning any other part of speech or other grammatical form concerning the word or phrase has a corresponding meaning;
- 2.11 A reference to a statute or other legislative provision includes all regulations and subordinate legislation and amendments or re-enactments;
- 2.12 References to writing include any mode of representing or reproducing words in tangible and permanently visible form, and includes email and fax;
- 2.13 A reference to a monetary amount is a reference to an Australian currency amount;
- 2.14 An obligation of two or more parties binds them jointly and each of them severally;
- 2.15 An obligation incurred in favour of two or more parties is enforceable by them severally;
- 2.16 References to time are to local time in Queensland;
- 2.17 Where time is to be reckoned from a day or event, the day or the day of the event must be excluded;
- 2.18 A reference to a business day means any day on which trading banks are open for business in Queensland;
- 2.19 If any time period specified in this Agreement expires on a day which is not a business day, the period shall expire at the end of the next business day;
- 2.20 A reference to a month means a calendar month.
- 3. CONDITION PRECEDENT**
- 3.1 The Parent/Legal Guardian must complete the Application and deliver the completed Application and the following to the School:
- (a) School reports for the previous two years;
 - (b) A copy of birth certificate or passport;
 - (c) Written evidence of proficiency of English as a second language;
 - (d) Completed home stay Student Profile (if home stay is required);
 - (e) Application fee;
 - (f) A photograph of the student;
 - (g) Copy of Australian student visa;
 - (h) Copy of Overseas Health Cover for the same length of time as the duration as the student visa.
 - (i) A completed Reference Form from the student's Principal is also required if student report cards do not record student behaviour or commitment to studies.

3.2 The Parent/Legal Guardian acknowledges that submission of the material specified in clause 3.1, does not guarantee that the Student will be accepted for enrolment at the School or an opportunity for an interview.

3.3 TAS will notify the Parent/Legal Guardian within one month of the date of receipt of the material specified in clause 3.1 of whether or not the Student has been accepted for enrolment.

3.4 Successful applicants will receive an Offer of Place and a Written Agreement. It is at this stage that the Confirmation Fee is payable.

4. ENROLMENT

4.1 Subject to clause 3, TAS agrees with the Parent/Legal Guardian to accept enrolment of the Student on the terms and conditions set out in this Agreement.

5. COMMENCEMENT

5.1 The Student's enrolment commences on the date of notification of acceptance by TAS in accordance with clause 3.3 and continues until the Student has completed grade 12 unless terminated earlier in accordance with the terms of this Agreement.

6. TAS OBLIGATIONS

6.1 TAS agrees:

- (a) To educate the Student with due care and skill;
- (b) To encourage the Student to take advantage of the curricular and co-curricular opportunities provided at the school;
- (c) To act in the best interests of the Student and the student body generally.

6.2 TAS does not warrant or guarantee that it will achieve any particular outcome in respect of the Student.

6.3 TAS does not warrant that it can control behaviour or activities of the Student or other students or parents.

7. PARENT/LEGAL GUARDIAN OBLIGATIONS

7.1 The Parent/Legal Guardian agrees, jointly and severally:

- (a) To pay all amounts payable pursuant to this Agreement and any other costs associated with the Student's attendance at the School promptly and in any event by the respective due date;
- (b) That TAS may obtain any credit report it desires on the Student and/or Parent/Legal Guardian;
- (c) That TAS may act on the instruction, authority or direction of either Parent/Legal Guardian where there is more than one;
- (d) That the Student will attend the School for the required hours on every business day (unless otherwise notified) throughout each School Term;
- (e) That the Student will comply with the School's rules, regulations, policies and procedures, copies of which are available on the School website or from the Principal by request.
- (f) That the Student will comply with all directions given by TAS or by any employee or agent of TAS;
- (g) To provide full information about the health of the student on the Application and as varied from time to time;
- (h) To provide full disclosure of all special needs of the Student which may be relevant to the education or welfare of the Student.

7.2 The Parent/Legal Guardian hereby consents to TAS taking and using on an ongoing basis, even after the Student ceases to attend the School, the student's name, any photographs, video or sound recordings of the Student and any other reproductions or adaptations of the student's likeness either in full or in part in conjunction with any wording or drawings in any School publication, production or presentation. The Parent/Legal Guardian hereby agrees that neither the Parent/Legal Guardian or the Student have any right in such material, publication, production or presentation.

8. COMMUNICATION

8.1 TAS may provide information about the Student and the School to the Parent/Legal Guardian from time to time to the address specified in the Application or on the website of the School.

8.2 The Parent/Legal Guardian hereby agrees to accept communication by fax or by email transmission or other electronic means.

8.3 The Parent/Legal Guardian agrees to immediately inform TAS in writing of any change in their contact or other details.

9. EXCURSIONS

9.1 The Parent/Legal Guardian acknowledges that TAS may arrange excursions from time to time which involve the Student. The Parent/Legal Guardian hereby consents to the Student attending excursions for any periods up to 12 hours.

9.2 TAS will obtain the prior consent of the Parent/Legal Guardian for any excursion for a period of over 12 hours.

10. EMERGENCIES

10.1 Should TAS be unable to contact the Parent/Legal Guardian or should the School consider it impossible or impractical to communicate with the Parent/Legal Guardian in the event of an emergency (including a medical emergency) TAS may take such action and do such things and incur such expenditure as it considers necessary in the best interest of the Student.

10.2 The Parent/Legal Guardian agrees to indemnify TAS in respect of any costs or expenses incurred as a result of action taken by TAS in accordance with this clause 10.

11. DISCIPLINE

11.1 The Parent/Legal Guardian acknowledges that TAS or the Principal may, in its absolute discretion:

(a) Discipline the Student by any means considered appropriate for failure to comply with the School's rules, regulations, policies and procedures where such failures occur on or off the grounds of the School;

(b) Suspend the Student from the School for a breach of the School's rules, regulations, policies and procedures where such breach is considered by the Principal to be serious enough to warrant suspension;

(c) Expel the Student from the School for a breach of the School's rules, regulations, policies and procedures where such breach is considered by the Principal to be serious enough to warrant expulsion;

(d) Confiscate any forbidden or dangerous property;

(e) Conduct searches of lockers, bags and property of the Student or the Parent/Legal Guardian where it is reasonable to do so;

(f) Conduct random searches of lockers, bags and property.

11.2 In the event that TAS or the Principal intend to exercise its right to expel the Student in accordance with clause 11.1(c), the Student must first be given an opportunity to respond to the allegation of breach of the School's rules, regulations, policies and procedures.

12. FEES AND CHARGES

- 12.1 The Parent/Legal Guardian must pay the Annual School Fee by equal quarterly instalments in advance on or before the first day of each School Term.
- 12.2 TAS may refuse to allow the Student to attend the School upon the commencement of a new School Term where any fees/charges from the preceding School Term/s remain outstanding until such time as the outstanding amount is paid.
- 12.3 If two or more children of the Parent/Legal Guardian attend the School concurrently, the Annual School Fee should be reduced as follows:
- (a) By 10% in respect of the second child;
 - (b) By 30% in respect of the third and any subsequent child.
- 12.4 If the enrolment of the Student commences or ends during a School year, the Annual School Fee will be reduced to the amount attributable for the School Term or terms on foot during the period of enrolment. For the avoidance of doubt, the Annual School Fee will only be apportioned for full School Terms and not for any part term where the Student's enrolment commences or ends during a School Term.
- 12.5 The Parent/Legal Guardian must pay any Excursion Fees as and when they fall due.
- 12.6 Unless otherwise specified, all amounts payable pursuant to this Agreement shall include TAS's liability for GST.
- 12.7 The Parent/Legal Guardian acknowledge that TAS and the Principal are duly authorised to take such steps as are deemed necessary to recover any amounts not paid in accordance with this clause together with any associated administrative, legal or other costs.
- 12.8 TAS retains the right to charge interest at a rate of 15% per annum on any amounts not paid in accordance with this clause 12.

13. OTHER PAYMENTS

- 13.1 The Parent/Legal Guardian may make voluntary payments to the Foundation Building Fund or the Trinity Anglican Library Fund of the School at any time.

14. INTELLECTUAL PROPERTY

- 14.1 During the Student's enrolment at the School, the Student may create works, trademarks, patents, designs or other copyright material in which certain rights exist. TAS acknowledges and agrees that all such rights are the sole and exclusive property of the Student.
- 14.2 The Student and the Parent/Legal Guardian hereby grant to TAS a right and licence to use, distribute and exploit the works, trademarks, patents, designs or other copyright material of the Student for the purpose of promoting the School, assisting the School's curriculum and for such other promotional and advertising purposes as considered appropriate or necessary by TAS.

15. INFORMATION AND PRIVACY

- 15.1 The Parent/Legal Guardian acknowledges that TAS will collect personal information about the Parent/Legal Guardian and about the Student and may disclose such personal information to employees and agents of the School, members of the media and any other education authority for the purpose of:
- (a) Enabling TAS to comply with its obligations under this Agreement;
 - (b) General educational and ancillary purposes;
 - (c) Development and fundraising within the School community;
 - (d) Promotion of the School; and
 - (e) Such other manner and such circumstances as TAS considers appropriate for the purpose of the School's functions and activities or for the education, health, care, welfare or development of the Student.

15.2 The Parent/Legal Guardian may access any personal information held in relation to the Student or the Parent/Legal Guardian at any reasonable time by request to the Principal.

15.3 The Parent/Legal Guardian hereby consents to the use of the personal information for the purposes set out in this clause 15.

16. REFUND POLICY

16.1 Please refer to the TAS Refund Policy on the website
<http://www.tas.qld.edu.au/about-tas/school-policies>

17. RELEASE AND INDEMNITY

17.1 The Parent/Legal Guardian will indemnify TAS, the School, the Principal and any other employees and agents of TAS against:

- (a) Any loss or damage suffered by TAS, the School, the Principal or any other employees and agents of TAS; and
- (b) Any claim against TAS, the School, the Principal or any other employees and agents of TAS;

arising out of a failure of the Student or the Parent/Legal Guardian to comply with the terms of this Agreement and all rules, regulations, policies and procedures of the school as amended from time to time and the wilful disobedience or reckless behaviour of the Student.

17.2 The Parent/Legal Guardian acknowledges that the School does not insure the Student's property. The Parent/Legal Guardian releases the School from any loss or damage to the Student's property or the property of the Parent/Legal Guardian howsoever caused.

18. GENERAL PROVISIONS

18.1 Binding On Successors

This Agreement shall be for the benefit of and binding upon the parties and

their heirs, executors, successors and permitted assigns.

18.2 Governing Law

- (a) This Agreement is governed by the laws of Queensland of Australia which are in force in Queensland.
- (b) The parties submit to the jurisdiction of the Courts of Queensland, relevant Federal Courts and Courts competent to hear appeals from them.

18.3 Further Assurances

The parties must execute and deliver all documents and must do all things as are necessary for the complete performance of their respective obligations under this Agreement.

18.4 Entire Understanding

- (a) This Agreement contains the entire understanding and agreement between the parties as to the subject matter of this Agreement.
- (b) All previous negotiations, understandings, representations, warranties, memoranda or commitments about the subject matter of this Agreement are merged in this Agreement and are of no further effect.
- (c) No oral explanation or information provided by a party to another affects the meaning or interpretation of this Agreement or constitutes any collateral agreement, warranty or understanding.

18.5 Waiver

No waiver by a party of a provision of this Agreement is binding unless made in writing.

18.6 Severance

If a provision of this Agreement is void or unenforceable it must be severed from this Agreement and the provisions

that are not void or unenforceable are unaffected by the severance.

18.7 Cumulative Rights

The rights and remedies of a party to this Agreement are in addition to the rights or remedies conferred on the party at law or in equity.

18.8 Counterparts, Fax and Email

This Agreement may be executed in any number of counterparts and when executed communication of the fact of execution to the other parties may be made by sending evidence of execution by fax or email.

18.9 Attorneys

Where this Agreement is executed for a party by an attorney, the attorney by executing it declares that the attorney has no notice of revocation of the power of attorney.

18.10 Costs

The parties must bear their own costs of and incidental to the negotiation, preparation and execution of this Agreement.

18.11 Contra Proferentem

The *contra proferentem* rule and other rules of construction will not apply to disadvantage a party whether that party put the clause forward, was responsible for drafting all or part of it or would otherwise benefit from it.

18.12 Complaints and Appeals

Please refer to the Complaints and Appeals Policy on the website <http://www.tas.qld.edu.au/about-tas/school-policies>

18.13 Time Of The Essence

Time is in all cases and in every respect of the essence of this Agreement.

